

**Minutes of the Annual Meeting of Froxfield & Privett Parish Council
held at Froxfield Village Hall on
Thursday 11th May 2023 at 7.30pm**

Present: Cllr David Rymer, Cllr Vanessa Christie, Cllr John Ellis, Cllr Norman Pitman, Cllr Peter Doyle and Cllr Chris Skinner. In attendance: The Clerk

23.12.01 Apologies for absence were received from County Cllr Russell Oppenheimer, District Cllr Nick Drew, Cllr Brown and Cllr Hiscock

23.12.02 Election of Chairman and Vice Chairman Cllr David Rymer was proposed by Cllr Doyle and seconded by Cllr Pitman. Cllr Rymer was duly elected. In her absence Cllr Teresa Brown was proposed by Cllr Doyle and seconded by Cllr Ellis. Cllr Brown was duly elected having previously agreed to accept the office if elected.

23.12.03 Approval of the minutes the minutes of the meeting of Thursday 16^h March 2023 were approved and signed

23.12.04 Matters Arising There were no matters arising

23.12.05 Declarations of Pecuniary Interests There were no declarations

23.12.06 Comments from the public or press There were no members of the public present

23.12.07 Update on Verge Cutting Cllr Brown was not present

23.12.08 County Councillor's Report Cllr Russell Oppenheimer's report was circulated prior to the meeting and is available on the website.

23.12.09 District Councillors Report Although absent the Chairman congratulated Nick Drew on his successful re-election.

23.12.10 Grounds Maintenance Cllr Ellis had received 3 verbal quotes. The contract was awarded to Idverde, being the most competitive quote. Full consideration was given to the complaints about the grass cutting but it was agreed that considering the weather the work was of an acceptable standard.

23.12.11 Agree and Sign the Lengthsman Agreement with Steep Parish Council It was agreed that having a lengthsman was useful. Chris Skinner had spoken with Dawn Rogers, the Cluster leader and Tom the lengthsman and he was hopeful that the list of jobs would be covered. The Chairman signed the agreement.

23.12.12 To seek councillors' views on the potential of purchasing some or all the land adjacent to the Memorial Ground Consideration was given to the potential of having extra land. It was agreed that Cllr Rymer would register an interest with the selling agents by phone.

23.12.13 Friends of Froxfield School request for funding for Coronation Coins. It was agreed to make a donation of £121.16.

23.12.14 To seek councillor's opinion on purchasing an AutoSpeedWatch device. Cllr Pitman would write a piece for the parish magazine to request local support for setting up and monitoring such a device. The purchase will depend on the level of support.

23.12.15 Finances

- a) To confirm there is no conflict of interest with BDO the external auditors. All councillors confirmed that there was no reason for a conflict of interest with BDO.

- b) To approve and sign the Year End Accounts 2022/2023. The year-end accounts was approved and signed.
- c) To approve and sign the Annual Governance Statement All councillors approved the Annual Governance Statement which was duly signed.
- d) The Annual Return was approved and signed.
- e) The Internal Audit Report was approved.
- f) Recording the date for the period of Exercise the Public Rights and the date of the announcement The date set for the announce was Monday 5th June 2023 to Friday 14th July 2023 July. The announcement would be placed on Friday 2nd June 2023.
- g) Approve the Asset Register for 2023, the Asset Register was approved.
- h) To agree the subscriptions for 2023/24, the HALC subscription was approved.

23.12.16 Allocation of Areas of Responsibilities

Cllr David Rymer	Chairman of the Parish Council
	Chairman of the Planning Committee & Planning Committee Member
	Froxfield & Privett Village Hall Co-ordinator
	Administration to assist the Clerk with statutory documentation
	Tree Officer
Cllr Teresa Brown	Vice Chairman of the Parish Council
	Fixed Assets and Asset Register Manager
	Verges Officer
	Planning Committee Reserve
Cllr John Ellis	Roads of Froxfield
	Grounds Maintenance
	Planning Committee Reserve
Cllr Phoebe Hiscock	Public Rights of Way Froxfield
	Planning Committee Reserve
Cllr Chris Skinner	King George V Memorial Ground
	Playground
	Lengthsman
Cllr Peter Doyle	Banking Management
	Planning Committee Reserve
Cllr Vanessa Christie	Roads in Privett
	Public Rights of Way, Privett
	Planning Committee Member
	Website Management
cCllr Norman Pitman	Litter Clearance Co-ordinator
	Community Outreach

Signed.....(Chairman) Dated.....