

**Minutes of the Annual General Meeting of Froxfield & Privett Parish Council held at  
Froxfield Village Hall on Thursday 10<sup>th</sup> May 2018 at 7.00pm**

Present: Cllr Doyle (Chairman), Cllr Passingham (Vice Chairman), Cllr Madgwick, Cllr Ellis, Cllr Moss, Cllr Redding and Cllr Rymer. In attendance: Helen Marsh the Clerk and 1 member of the public

**1.1.18 Apologies for absence** Apologies for absence were received from Cllr Povey and Cllr Redding

**2.1.18 Election of Chairman** Cllr Madgwick proposed Cllr Peter Doyle who agreed to stand as Chairman. Cllr Doyle was elected and signed the declaration of acceptance of office.

**Election of Vice Chairman** Cllr Madgwick proposed Cllr Passingham who agreed to stand as vice chairman, seconded by Cllr Moss. Cllr Passingham was elected and signed the declaration of acceptance of office.

**3.1.18 Parish Councillor Responsibilities** the councillors present agreed to continue with the same responsibilities.

- **EHAPTC Representative** – All Councillors
- **War Memorial** – Cllr Moss
- **Privett Village Hall** – Cllr Povey
- **Froxfield Village Hall** – Cllr Moss
- **Rights of Way and Highways Privett** – Cllr Povey
- **Rights of Way and Highways Froxfield** – Cllr Madgwick and Cllr Moss
- **Planning** - Cllr Rymer assisted by Cllr Passingham
- **Recreation Ground and Playground** – Cllr Ellis and Cllr Moss
- **Broadband** – Cllr Redding and Cllr Doyle
- **Junctions Officer** – Cllr Doyle
- **Tree Warden** – Cllr Rymer

**4.1.18 Approval of the minutes** the minutes of the Parish Council Meeting of 12<sup>th</sup> April 2018 were approved

**5.1.18 Matters Arising** There were no matters arising

**6.1.18 Declarations of Pecuniary Interests** Cllr Ellis Declared an interest in items 8(a) and 8(b).

**7.1.18 Comments from the Public or Press** Ian Payne representing the Cricket Club requested a meeting to discuss modifications to the CC agreement.

**8.1.18 Planning**

- a) **SDNP/18/01366/PREC Ragmore Farm** Development of De-watering and Lime Treatment Facility for septic tank sludge. The above title amends any inaccuracies on the agenda. It was resolved that an objection would be submitted.
- b) **SDNP/17/05774/FUL Lambing Shed, Soalwood Lane**, Residential dwelling to replace redundant agricultural barns – **Application Refused**. As this application had been refused it was resolved that a letter be written to compliance requesting that the land be returned to its original state.
- c) **Compliance** It was resolved to write to the planning enforcement department to ask for a meeting to discuss the enforcement issues at Hurst Lane. **Policy H16** It was resolved to write to Simon Jenkins and ask if he would speak at a Parish Council Meeting to answer questions on Policy H16.

**9.1.18 GDPR (Data Protection)** The Chairman and Clerk are working together to put in place measures to comply with the new legislation. The Clerk will identify all personal data held by the Parish council, which is thought to be limited to email addresses only.

**10.1.18 Finances**

- a) **Year End Accounts 2017/18** The year end accounts and the Bank Reconciliation were agreed and signed
- b) **Annual Governance Statement** The Annual Governance Statement was agreed and signed.
- c) **Annual Return** The Accounting Statements 2017/18 were agreed and signed
- d) **Agreeing and Signing Cheques** The following cheques were agreed and signed.

PJT Electrical Services Defibrillator Installation Froxfield	£150
F Mayell Grass Cutting	£700

TG Flack Defibrillator Installation Privett	£168
Hampshire Playing Fields Association	£40
Helen Marsh	£520

**11.1.18 S106 Projects** SDNP representatives were keen for the PC to receive a historical developers contribution of £1722 and the clerk had discussed the possibility of the contributions going towards the work on the BOATs. Councillors suggested putting the money towards a new fence for the recreation ground and a disabled swing in the playground. The Clerk will suggest these to the officers for consideration.

**12.1.18 Defibrillators** Codes and Appoint Guardians. Cllr Moss and Cllr Redding agreed to be guardians for the Froxfield defibrillator. The Clerk will ask Heather Farrell if she would be prepared to have her phone number made available as the Call Ahead Number.

**13.1.18 County Councillor's Report** Cllr Oppenheimer was unable to attend the meeting but his report will be published on the website.

**14.1.18 District Councillor's Report** Cllr Drew was unable to attend the meeting

**15.1.18 Memorial Ground**

- a) **Playground Inspection Sheets** There were no issues.
- b) **Update on Recreation Ground Fencing** Awaiting quotes from 2 contractors.

**16.1.18 Website Management** Three months notice had been received from the present website manager Ray Street. The Clerk said she would be prepared to take on the management of the website as long as it wasn't too complicated. The Councillors agreed that this would be a reasonable solution and she should receive the rate already paid of £75 per quarter. The clerk will discuss this with Mr Street.

**17.1.18 Re-election of Trustees of Caulfeild Bequest** it was unanimously agreed that Mrs Charlotte Bevis and The Reverend Joanna Farrell should be re-elected as trustees of the Caulfeild Bequest.

**18.1.18 Lengthsman's work schedule** The ditch at Tads Crossroads will be added to the worksheet.

**19.1.18 Future Agenda Items**

- a) **SDNP/17/05774/FUL Lambing Shed, Soalwood Lane**, Residential dwelling to replace redundant agricultural barns – **Application Refused.**

The Clerk was asked to report an effluent leak at Hill View, Barnet Side and overgrown vegetation on the White Horse junction with C18,

There being no further business the meeting concluded at 8.40pm.